

**GPA Requirement to Graduate = 2.0**

This worksheet is only a planning tool for your degree. See your advisor and the College catalog for degree requirement information.

**Requirements for admission into Medical Assisting Program listed on next page.**

Term I: Fall	Prerequisites & Notes *	Credit Hours	Semester Offered	Semester Taken	Grade
CSUR 1101 College Success		1	F/S		
MATH Elective: (choose 1) MATH 1103 Applied Technical Math MATH 1113 College Algebra	DMTH 1304 or placement for MATH 1103 DMTH 1424 or MATH 1103 with C or better or placement for MATH 1113	3	F/S/Sum		
MDAS 1003 Administrative Procedures I	Admission to Medical Assisting program.	3	F		
MDAS 1033 Medical Law and Ethics	Admission to Medical Assisting program.	3	F		
MEDP 1033 Medical Terminology		3	F/S/Su		
MEDP 1043 Anatomy and Physiology		3	F/S		
<b>Total Semester Credit Hours</b>		<b>16</b>			

 **Milestone: 15 credit hours successfully completed**

Term II: Spring	Prerequisites & Notes *	Credit Hours	Semester Offered	Semester Taken	Grade
COMP 1113 Computer Fundamentals		3	F/S/Sum		
ENGL 1113 English Composition I		3	F/S/Sum		
MDAS 1053 Clinical Procedures I	MDAS 1003	3	S		
MDAS 2012 Administrative Procedures II	MDAS 1003 and MATH 1103	2	S		
PHLB 1016 Principles and Practice of Phlebotomy	Approval from Program Director	6	F/S		
<b>Total Semester Credit Hours</b>		<b>17</b>			

 **Milestone: 30 credit hours successfully completed**
 **Certificate of Proficiency in Phlebotomy**

Term III: Fall	Prerequisites & Notes *	Credit Hours	Semester Offered	Semester Taken	Grade
ENGL 2303 Oral Communication		3	F/S/Sum		
MDAS 2004 Medical Billing & Encoding	MEDP 1033	4	F		
MDAS 1073 Clinical Procedures II	MDAS 1053	3	F		
MDAS 2043 Laboratory Procedures	MDAS 1003	3	F		
<b>Total Semester Credit Hours</b>		<b>13</b>			

**Complete Intent to Graduate/Degree Audit by deadline in academic calendar**
 **Milestone: 45 credit hours successfully completed**

Term IV: Spring	Prerequisites & Notes *	Credit Hours	Semester Offered	Semester Taken	Grade
ENGL 1123 English Composition II	ENGL 1113 with C or better	3	F/S/Sum		
PSYC 1403 Introduction to Psychology		3	F/S/Sum		
MDAS 2081 Certification Review	MDAS 2981	1	S		
MDAS 2981 Medical Assisting Seminar	MDAS 2996	1	S		
MDAS 2996 Medical Assisting Externship	Completion of all coursework with B or better and permission of Program Coordinator	6	S		
<b>Total Semester Credit Hours</b>		<b>14</b>			

 **Congratulations! AAS Degree completed.**

\*All courses above require prerequisites of DRDG 1024 (Developmental Reading II) and DENG 1054 (Developmental English II) or college-level placement.

Students requiring developmental course work based on entrance exam scores may not be able to complete this program of study in 4 semesters. Developmental courses do not count toward total degree hours.

All students must complete ENGL 1113 English Composition I, MATH 1103 Applied Tech Math or MATH 1113 College Algebra, MEDP 1043 Anatomy & Physiology, and MDAS 1003 Medical Assisting Administrative Procedures I within the first 30 hours of college-level enrollment.

### **Students must meet the following criteria:**

- Be at least 18 years of age.
- Have a high school diploma, or equivalent at the time of application.
- Meet required placement test scores or successful completion of DRDG 1024 Developmental Reading II and DENG 1054 Developmental English II.
- Meet required placement test scores or successful completion of DMTH 1424 Foundations of Algebra.
- Have a minimum overall GPA of 2.0 or greater on all previously completed course work.
- Complete a program application, which is available from the Allied Health Sciences Division.
- Interview with program faculty.
- Submit to a substance abuse screening and criminal background check during the first week of class and before starting externship.
- Complete and submit proof of immunization by the end of the second semester of enrollment for the following: Hepatitis-B, Measles/Mumps/Rubella (MMR), Tetanus/Diphtheria/Pertussis (TDaP), Flu, and a negative TB skin test.

#### **READING PLACEMENT:** (Catalog page 21)

<b>Dev Reading I</b>	ACT: 0 – 12	COMPASS: 0 – 57	Accuplacer: 0 – 50	Next Gen: 200 – 230
<b>Dev Reading II</b>	ACT: 13 – 16	COMPASS: 58 – 76	Accuplacer: 51 – 69	Next Gen: 231 – 255
<b>Comp I SLA</b>	ACT: 17 – 18	COMPASS: 77 – 82	Accuplacer: 70 – 77	Next Gen: 256 – 270

#### **WRITING PLACEMENT:** (Catalog page 21)

<b>Dev English I</b>	ACT: 0 – 12	COMPASS: 0 – 23	Accuplacer: 0 – 60	Next Gen: 200 – 224
<b>Dev English II</b>	ACT: 13 – 16	COMPASS: 33 – 66	Accuplacer: 61 – 72	Next Gen: 225 – 244
<b>Comp I SLA</b>	ACT: 17 – 18	COMPASS: 67 – 79	Accuplacer: 73 – 82	Next Gen: 245 – 259

#### **MATH PLACEMENT:** (Catalog page 22)

<b>Found of Math AH</b>	ACT: 0 – 15	COMPASS Alg: 0 – 21	Accuplacer: 0 – 44	Next Gen: 200 – 243
<b>App. Tech Math AH</b>	ACT: 16	COMPASS Alg: 22 – 25	Accuplacer: 45 – 71	Next Gen: 243 – 249
<b>Col Alg SLA</b>	ACT: 17 – 18	COMPASS Alg: 26 – 40	Accuplacer: 72 – 76	Next Gen: 250 – 264

**\*\* NOTE: Applied Technical Math AH** is the recommended math course for this degree. College Algebra may also be taken to satisfy this requirement.

Foundations of Math is the prerequisite for Applied Technical Math AH. Foundations of Algebra is NOT needed. Students may take College Algebra with SLA after taking Applied Technical Math AH.

### **Allied Health students should enroll in “AH” sections of Foundations of Math and Applied Technical Math.**

Acceptance of electives in transfer toward baccalaureate degree requirements at out-of-state institutions is solely at the discretion of the receiving institution. Students planning to transfer elective credit to four-year institutions outside Arkansas should contact the ASU Mid-South Registrar’s Office or the Admissions Office of the transfer institution before enrolling in an elective to verify transferability to specific institutions.